



SYSTEMS LEAD AUDITOR 5 DAY COURSE

MANAGE & SUPPORT YOUR ORGANISATION'S MANAGEMENT SYSTEMS

Overview

Southpac's Systems Lead Auditor Course aims to elevate the internal assurance processes of any organisation. Participants will be equipped with the knowledge and skills to approach audits as a means for learning and improving, rather than an exercise to simply tick the boxes.

The course has been designed to accommodate the needs of contemporary management systems, taking a holistic view at the standards and regulatory requirements that organisations must meet.

Participants will be equipped with the knowledge and skills they need to manage and support the internal assurance programs run by their organisation. The course will be beneficial to those directly involved in all aspects of Management Systems development, maintenance, improvement, and monitoring. A feature of this systems audit training course is the application of Annex SL, with a view to understanding the complimentary requirements within an integrated management system.

The introduction of the Southpac Audit Maturity Model and the focus on approaching audits as a means for learning and improving make this essential training for all levels of management.

Why Choose Southpac?

Southpac International is a contemporary training and consulting company focused on improving work. Our aim is to help organisations move off the plateau of performance, improve safety and simultaneously enhance outcomes across all other areas of business.

Our team are specialists in Human and Organisational Performance, Management Systems and Leadership Development – providing expertise in all three areas as needed to achieve the best possible outcomes for our clients.

We're here to help you bring out the best in your people and systems.

We work with each organisation to understand how work happens and guide decision makers to reflect, learn and grow – harnessing the potential that already exists within the business: its people. We offer a unique perspective and an organic approach that drives more sustainable results.

Course Program

The course will cover the following:

Introduction

- Management Systems Introduction
- ISO standard elements and Annex SL structure
- System documentation and processes control
- Quality Management System Requirements

Planning and Preparing an Audit

- Introduction to the audit process, planning and scheduling
- Review of the audit process and team selection
- Document review and preparation of audit
- Resources needed for an effective audit

On-site Audit and Follow Up

- The four vital stages of an on-site audit
- Interview techniques and interpersonal skills
- Preparing accurate and practical audit feedback
- Reporting and follow-up

Practical Exercise

- Preparation for the practical audit
- Preparation of checklists and working documents
- Team briefing
- On-site practical audit
- Audit report writing – follow up of practical audit

Maturing the Audit Approach

- Audit Maturity Model
- HOP, Learning from failure and success
- Human and Organisational Performance, Safety II and auditing

BONUS MATERIAL

Complimentary access to online training for the ISO 45001:2018 Safety Management Standard.

Recognition of Training

Upon successful completion of this course and all assessments, participants will receive the following units of competency:

- BSBAUD411** Participate in quality audits
- BSBAUD511** Initiate quality audits
- BSBAUD512** Lead quality audits
- BSBAUD513** Report on quality audits

Exemplar Global AU: Management systems auditing

Exemplar Global QM: Auditing quality management systems

Exemplar Global TL: Leading management system audit teams

Added bonus – receive an AQF Skill Set with the successful completion of this course: **BSB00128 Lead Auditor Skill Set**



Course Dates



Scan the QR Code to view upcoming course dates and to enrol online.

Certified Provider

By taking a course with us, you can rest assured you're getting the highest quality content from a certified provider.



Our Clients



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